



Publication Ethics and Malpractice Statement

This publication ethics and malpractice statement narrates the ethical guidelines to be followed by the Editor-in-Chief / Editors, Authors, Reviewers and all related parties involved in publishing of an article in *Chemical Science Transactions* (CST). This statement is based on the best practices that are designed by [COPE](#) and followed by journal Editors world over.

1. Publication and authorship

Authors are expected to adhere to the following ethical guidelines; infractions may result in the application of sanctions by the editor(s), including but not limited to the suspension or revocation of publishing privileges

- 1) The research report and the data collected should contain sufficient detail and reference to public sources of information to permit a trained professional to reproduce the experimental observations.
- 2) An author should recognize that journal space is a precious resource created at considerable cost. An author therefore has an obligation to use it wisely and economically.
- 3) When requested, the authors should make every reasonable effort to provide data, methods, and samples of unusual materials unavailable elsewhere, to other researchers, with appropriate material transfer agreements to restrict the field of use of the materials so as to protect the legitimate interests of the authors. Authors are encouraged to submit their data to a public database, where available.
- 4) An author should cite those publications that have been influential in determining the nature of the reported work and that will guide the reader quickly to the earlier work that is essential for understanding the present investigation. Except in a review, citation of work that will not be referred to in the reported research should be minimized. An author is obligated to perform a literature search to find, and then cite, the original publications that describe closely related work. For critical materials used in the work, proper citation to sources should also be made when these were supplied by a nonauthor
- 5) In submitting a manuscript for publication, an author should inform the editor of related manuscripts that the author has under editorial consideration or in press. Copies of those manuscripts should be supplied to the editor, and the relationships of such manuscripts to the one submitted should be indicated
- 6) It is improper for an author to submit manuscripts describing essentially the same research to more than one journal of primary publication, unless it is a resubmission of a manuscript rejected for or withdrawn from publication. It is generally permissible to submit a manuscript for a full paper expanding on a previously published brief preliminary account (a "communication" or "letter") of the same work. However, at the time of submission, the editor should be made aware of the earlier communication, and the preliminary communication should be cited in the manuscript
- 7) An author should identify the source of all information quoted or offered, except that which is common knowledge. Information obtained privately, as in conversation, correspondence, or discussion with third parties, should not be used or reported in the author's work without explicit permission from the investigator with whom the information originated. Information obtained in the course of confidential services, such as refereeing manuscripts or grant applications, should be treated similarly



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- 8) The co-authors of a paper should be all those persons who have made significant scientific contributions to the work reported and who share responsibility and accountability for the results. Authors should appropriately recognize the contributions of technical staff and data professionals. Other contributions should be indicated in a footnote or an "Acknowledgments" section. The author who submits a manuscript for publication accepts the responsibility of having included as co-authors all persons appropriate and none inappropriate. The submitting author should have sent each living co-author a draft copy of the manuscript and have obtained the co-author's assent to co-authorship of it.
- 9) The corresponding author must reveal to the editor and to the readers of the journal any potential and/or relevant competing financial or other interest (of all authors) that might be affected by publication of the results contained in the authors' manuscript. Conflicts of interest and sources of funding of the research reported must be clearly stated at the time of manuscript submission and will be included in the published article.
- 10) Plagiarism is not acceptable in CST journal. Authors should not engage in plagiarism - verbatim or near-verbatim copying, or very close paraphrasing, of text or results from another's work. Authors should not engage in self-plagiarism (also known as duplicate publication) - unacceptably close replication of the author's own previously published text or results without acknowledgement of the source.
- 11) Research involving animals must be performed in accordance with institutional guidelines as defined by institutional Animal Care and Use Committee for US institutions or an equivalent regulatory committee in other countries.

2. Author's responsibilities

- 1) Authors of articles of original research should present an accurate account of the work performed as well as an objective discussion of its significance. Underlying data should be represented accurately in the paper. A paper should contain sufficient detail and references to permit others to replicate the work. Fraudulent or knowingly inaccurate statements constitute unethical behavior and are unacceptable.
- 2) Authors may be asked to provide the raw data in connection with a paper for editorial review, and should be prepared to provide public access to such, if practicable, and should in any event be prepared to retain such data for a reasonable time after publication.
- 3) Authors should ensure that they have written entirely original works, and if the authors have used the work and/or words of others this must be appropriately cited or quoted.
- 4) An author should not in general publish manuscripts describing essentially the same research in more than one journal or primary publication. Submitting the same manuscript to more than one journal concurrently constitutes unethical publishing behaviour and is unacceptable.
- 5) Proper acknowledgment of the work of others must always be given. Authors should cite publications that have been influential in determining the nature of the reported work.
- 6) Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. Where there are



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others who have participated in certain substantive aspects of the research project, they should be acknowledged or listed as contributors.

- 7) Corresponding author is the author responsible for communicating with the journal for publication. The corresponding author should ensure that all appropriate co-authors and no inappropriate co-authors are included on the paper, and that all co-authors have seen and approved the final version of the paper and have agreed to its submission for publication.
- 8) Sources of funding for the research reported in the article should be duly acknowledged at the end of the article.
- 9) All authors should disclose in their manuscript any financial or other substantive conflict of interest that might be construed to influence the results or interpretation of their manuscript. All sources of financial support for the project should be disclosed.
- 10) When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the journal editor or publisher and cooperate with the editor to retract or correct the paper.

3. Peer review / responsibility for the reviewers

- 1) Peer review assists the Editor in Chief and the editorial board in making editorial decisions while editorial communications with the author may also assist the author in improving the paper.
- 2) Any selected referee who feels unqualified to review the assigned manuscript or unable to provide a prompt review should notify the editor and excuse himself from the review process.
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- 4) Reviews should be conducted objectively. There shall be no personal criticism of the author. Reviewers should express their views clearly with supporting arguments.
- 5) Reviewers should identify relevant published work that has not been cited by the authors. Any statement that had been previously reported elsewhere should be accompanied by the relevant citation. A reviewer should also call to the Editor in Chief's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.
- 6) Privileged information or ideas obtained through peer review must be kept confidential and not used for personal advantage.
- 7) Reviewers should not review manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the papers.

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- 2) An editor should give prompt and unbiased consideration to all manuscripts offered for publication, judging each on its merits without regard to race, gender, religious belief, ethnic origin, citizenship, or political philosophy of the authors, and respecting the intellectual independence of the authors. Situations that may lead to real or perceived conflicts of interest should be avoided.



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- 3) The editor and the editorial staff should not disclose any information about a manuscript under consideration to anyone other than reviewers and potential reviewers. Unpublished information, arguments, or interpretations disclosed in a submitted manuscript should not be used in an editor's own research except with the consent of the author.
- 4) An editor presented with convincing evidence that the substance or conclusions of a published paper are erroneous should promote the publication of a correction or retraction.

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Monitoring/safeguarding publishing ethics by editorial board:

Editors should actively seek the views of authors, readers, reviewers and editorial board members about ways of improving their journal's processes and should monitor the performance of peer reviewers and take steps to ensure this is of high quality. Editors should consult editorial board members periodically to gauge their opinions about the running of the journal, informing them of any changes to journal policies and identifying future challenges.

Guidelines for retracting articles:

Article Retraction: Infringements of professional ethical codes, such as multiple submission, bogus claims of authorship, plagiarism, fraudulent use of data or the like. Occasionally a retraction will be used to correct errors in submission or publication.

Article Retraction

- 1) The retraction of an article by its authors or the editor under the advice of members of the scholarly community has long been an occasional feature of the learned world. Standards for dealing with retractions have been developed by a number of library and scholarly bodies, and this best practice is adopted for article retraction by CST:
- 2) A retraction note titled "Retraction: [article title]" signed by the authors and/or the editor is published in the paginated part of a subsequent issue of the journal and listed in the contents list.
- 3) In the electronic version, a link is made to the original article.
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Always be willing to publish corrections, clarifications, retractions and apologies when needed:

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